

BENSON MEMORIAL UNITED METHODIST CHURCH

Preschool and Early Elementary Summer Camp

4706 CREEDMOOR RD, RALEIGH, NC 27612

919-781-3310 sluxford@bensonmemorial.org

Benson Memorial United Methodist Church Preschool offers a **Preschool and Early Elementary Summer Camp**

PROGRAM INFORMATION

The **Preschool and Early Elementary Summer Camp** is structured much like our regular program, with time for guided play, art activities, snack, circle time, outside play and lunch.

The Preschool and Early Elementary Summer Camp
begins on May 31st and ends on August 11th.

REGISTRATION/APPLICATION PROCESS: *Space is available on a first come first served basis.*

Please return the attached forms with the appropriate payment as soon as possible. Preference will be given to in-house families. To be given preferential consideration in-house forms should be in by February 2, 2022. General public forms may be turned in at any time and will be considered for placement after February 16, 2022. We will continue to register until all the spaces are full. You will receive confirmation of placement or position on the waitlist shortly after the in-house due date or shortly after your application is received. Please call 919-781-3310 or email sluxford@bensonmemorial.org with any questions or to check on enrollment status.

HOURS: The summer camp program operates from 9:00am to 1:00pm.

DAYS: The summer camp program meets on Tuesday, Wednesday, and Thursday.

WEEKS: The summer camp program operates for a total of nine weeks. You may enroll for the week or weeks you prefer. However, enrollment preference will be given to families choosing all nine-weeks.

CLOSED FOR HOLIDAY: The week of June 28th-30th and July 5th-7th camp will be CLOSED for the 4th of July Holiday.

CLASSES: **Some classes may merge for a week if numbers are too low to support separate classrooms.**

Under Three Classroom – age 1 but not 3 by 8/31/22 - Ratio - 2:10

Rising Three's Classroom – age 3 by 8/31/22 - Ratio - 2:12

Rising Four's Classroom – age 4 by 8/31/22- Ratio - 2:14

Rising K - School Age Classroom – age 5 by 8/31/22 but not older than 7 - Ratio - 2:16

ACTIVITIES: Each class will follow a daily schedule. Activities are related to daily and weekly themes. Each day's activities will include time for free play, guided play, art activities, snack, circle time, and outside play. The classes will spend time together outside on the playground. We will also meet as a group for a daily Popsicle break.

SNACK: Parents sign-up to provide a morning snack each day, and a box of Popsicles to share.

WATER BOTTLE: Each child should bring a labeled water bottle.

LUNCH: Please send a lunch with your child. Lunch should include a drink, napkin, and utensils.

COMMUNICATION: Each camp class will have a Shutterfly site. Please join when invited via email so you stay well informed though out the summer.

COVID GUIDANCE: Our staff strictly follow the ChildCareStrongNC Public Health Toolkit INTERIM GUIDANCE. This state guidance updates as needed and provides everything we need to run a safe program during the pandemic. We would be happy to discuss specifics with you if you have questions.

BENSON MEMORIAL UNITED METHODIST CHURCH
2022 PRESCHOOL SUMMER CAMP PROGRAM

ENROLLMENT INFORMATION and FEES

Enrollment preference will be given to families choosing the full nine-week program. Your child's enrollment form must be accompanied by the appropriate payment.

Payments are non-refundable if we have a slot for your child. If we do not have space in the program for your child, we will return your payment.

Weeks Enrolled	Due with Enrollment Form	Payment Due May 2, 2022	Payment Due June 20, 2022	Total Fees
1 week	\$ 110.00	-	-	\$ 110.00
2 weeks	\$ 206.00	-	-	\$ 206.00
3 weeks	\$ 291.00	-	-	\$ 291.00
4 weeks	\$ 193.00	\$ 193.00	-	\$ 386.00
5 weeks	\$ 241.00	\$ 241.00	-	\$ 482.00
6 weeks	\$ 288.00	\$ 288.00	-	\$ 576.00
7 weeks	\$ 212.00	\$ 212.00	\$ 212.00	\$ 636.00
8 weeks	\$ 242.00	\$ 242.00	\$ 242.00	\$ 726.00
9 weeks	\$ 272.00	\$ 272.00	\$ 272.00	\$ 816.00

You are responsible for the fees for all weeks for which you enroll.
All camp payments are non-refundable, and fees are not adjustable.

Once camp begins, weeks added to an existing enrollment will be billed at \$100.00 per week.

Payment Options

You may deliver your payments to the school, or you may mail them to 4706 Creedmoor Road, Raleigh, NC 27612. Please note – “Attention Preschool Business Manager” on your envelope.

You can also pay with ACH via the church website www.bensonmemorial.org. This option can be found on the *Preschool Program* tab.

ADDITIONAL CONTACT INFORMATION

Please visit us on facebook

Look for us at Instagram - bensonumcpreschool

<https://www.facebook.com/BensonMemorialUMCPreschoolRaleighNC27612>

TWITTER: @BensonMemUMCPre

BENSON MEMORIAL UNITED METHODIST CHURCH
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ENROLLMENT FORM

Child's age _____ on 8/31/22 Date of birth _____ Student's Gender M / F

Name of child _____ called by _____

Home Phone _____ Home/main Email _____

Address _____

Mother's name _____

Mother's place of work _____

Cellular/Pager _____ Work phone _____

Father's name _____

Father's place of work _____

Cellular/Pager _____ Work phone _____

Member of Benson Memorial Church? _____

Friends or relatives to call if you cannot be reached in an emergency. These people can pick up your child in your absence.

Name & Phone #	Relationship
_____	_____
_____	_____
_____	_____

Name of child's doctor _____ Phone _____

Special needs or allergies _____

Favorite activities and interest _____

What school does your child currently attend? _____

I have read and agree to the 2022 program policies.

Signed _____ Date _____

Printed Name: _____

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2022 PRESCHOOL SUMMER CAMP PROGRAM

ENROLLMENT FORM

Child's name _____ Date of birth _____

Child's age _____ on 8/31/22

Days are Tuesday, Wednesday, and Thursday,
OR DROP-IN DAYS ARE AVAILABLE FOR \$45.00 a day.

Please check one below.

_____ I would like the full nine weeks of summer camp.

_____ I would like the following weeks of summer camp. Please indicate your choices by checking the weeks below.

1. _____ May 31 – June 2
2. _____ June 7 – 9
3. _____ June 14 – 16
4. _____ June 21 – 23
5. _____ July 12 – 14
6. _____ July 19 – 21
7. _____ July 26 – 28
8. _____ August 2 – 4
9. _____ August 9 – 11

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POLICIES AND INFORMATION

IMPORTANT NOTE: If we are not able to fill a minimum number of spaces, we will be unable to offer the summer program. If this should occur, you will receive a full refund. If we are unable to fill a minimum number of spaces in a week, we will have to eliminate that week from the program. Should this occur, we would return the enrollment fee for that week and any fees paid in advance. If you have any questions regarding this information, please feel free to call the preschool office and speak with Shannon at 919-781-3310 (office) or 919-906-5353 (cell).

- The program hours of operation are from 9:00am to 1:00pm. Children are not allowed in the classroom before 9:00am and all children must be picked up promptly at 1:00pm. You will be charged a late fee of \$1.00 for every minute late.
- Enrollment preference will be given to families choosing the full nine-week program.
- The entire week's fees must be paid even though your child may be absent some days.
- **You are responsible for fees for all weeks for which you enroll.**
- **Peanut Butter Free: Our campus is peanut butter free when necessary. You will be informed before the start of camp if your child's class is peanut butter free.**
- Parents should label all their child's belongings.
- A morning snack is provided by the parents. Sign-up will be provided.
- A daily Popsicle break is provided by parents. Sign-up will be provided.
- **Please send a lunch with your child.** Lunch should include a drink, napkin, and any utensils your child may require.
- If your child wears diapers, please be sure to pack a bag with diapers, wipes, and a change of clothes. All rising fours (attending a four-year-old class in the fall) should be potty trained.
- Each child is asked to donate one package of wipes toward Popsicle clean up.
- Please keep a sick child at home. See the included COVID sick policy.
- The parent agrees not to hold the program, its Staff, Executive Board, or Benson Memorial United Methodist Church responsible for any mishap or injury to the child incurred either in the building or on its grounds.
- The school does provide an accident insurance policy for school hours only. If your child should require immediate medical attention, the parent agrees to reimburse the Preschool Program for any costs or fees incurred.

If you have any questions regarding this information, please feel free to call the preschool office and speak with Shannon at 919-781-3310 or 919-906-5353.

COVID 19 Sick Policy: If your child or anyone in your home has (a fever or chills, a cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, a headache, a new loss of taste or smell, a sore throat, congestion or runny nose, nausea or vomiting, or diarrhea), keep your child at home. Symptomatic individuals should be assessed by a healthcare provider. Please be in communication with the director or your child’s teacher regarding diagnosis. Reference the chart below for information regarding returning to school after exhibiting symptoms. If your child has symptoms on the list below that are related to allergies, medication or another non-communicable ailment, a physician’s note must be provided to attend school.

We will send children home if they:

- Are lethargic and lack the energy to participate in activities.
- Are weepy, clingy, and unable to function independently in the classroom.
- Have a fever 100.4 °F or greater or chills
- Have a cough
- Have shortness of breath or difficulty breathing
- Are fatigued
- Have muscle or body aches
- Headache
- Have a new loss of taste or smell
- Have a sore throat
- Have congestion or runny nose
- Have nausea or vomiting
- Have diarrhea



Returning to Child Care

Child care programs are required to:

- Adhere to the following guidelines for allowing a child or staff member to return to child care.

Situation(s) determined by Daily Health Screening:	Criteria to return to child care:
<p>Person has symptoms of COVID-19 and has not been tested</p> <p>OR</p> <p>Person has symptoms of COVID-19 and has been diagnosed with or tested positive for COVID-19</p>	<p>Person can return to the child care facility when they can answer yes to ALL three questions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Has it been at least 10 days since symptoms first appeared? <input type="checkbox"/> Has it been at least 24 hours since the person had a fever (without using fever reducing medicine)? <input type="checkbox"/> Has there been symptom improvement, including cough and shortness of breath? <p>Once the criteria above are met, it is not necessary to require a negative COVID-19 test in order to return to child care.</p>
<p>Person has not had symptoms of COVID-19 but has been diagnosed with COVID-19 based on a positive test</p>	<p>Person can return to the child care facility once</p> <ul style="list-style-type: none"> <input type="checkbox"/> 10 days passed since the date of their first positive test <p>However, if the person develops symptoms of COVID-19 after their positive test, they must be able to answer yes to ALL three questions listed above before returning to child care.</p>
<p>Person has been excluded because of COVID-19 symptoms but then tests negative for COVID-19</p>	<p>Person can return to the child care facility once they can answer yes to both questions:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Has it been at least 24 hours since the person had a fever without the use of fever-reducing medicines? <input type="checkbox"/> Has the person felt well for at least past 24 hours?
<p>Person has been in close contact with someone with symptoms of COVID-19 or diagnosed with COVID-19</p>	<p>Person can return to the child care facility after completing at least 14 days of quarantine at home. Quarantine should begin immediately after any known exposure and quarantine will end 14 days after the date of last exposure. For more details and scenarios, including quarantine requirements when a person shares a household with someone with COVID-19, refer to CDC guidelines.</p> <p>The purpose of quarantine is to determine if a person who has been exposed to someone with COVID-19 will get infected. They must complete the full 14 days of quarantine even if they test negative. However, if the person tests positive or develops COVID-19 symptoms, return to child care must follow criteria above.</p>

Note - We will not administer medications at school, except for life saving/emergency medications such as an *EpiPen*®.