

BENSON MEMORIAL UNITED METHODIST CHURCH
2019 Preschool and Early Elementary
Summer Camp
4706 CREEDMOOR RD, RALEIGH, NC 27612
919-781-3310
sluxford@bensonmemorial.org

Benson Memorial United Methodist Church Preschool offers a **Preschool and Early Elementary Summer Camp**

PROGRAM INFORMATION

The Preschool and Early Elementary Summer Camp is structured much like our regular program, with time for guided play, art activities, snack, circle time, outside play and lunch.

The Preschool and Early Elementary Summer Camp
begins on May 28 and ends on August 8.

Please return the enrollment form with the proper payment *no later than April 26*

REGISTRATION/APPLICATION PROCESS: - return the attached forms with the appropriate payment no later than April 26. **Space is available on a first come first served basis.** You will receive confirmation of placement or position on the waitlist shortly after your application is received. Please call 919-781-3310 or email sluxford@bensonmemorial.org with any questions or to check on enrollment status.

HOURS: This program will operate from 9:00am to 1:00pm.

DAYS: This program will operate on Tuesday, Wednesday and Thursday. Registered students must enroll for all three days. If you would like to attend fewer than 3 days, drop-in care can be requested at a cost of \$45.00 per day based on availability.

WEEKS: This program operates for a total of nine weeks. You may enroll for the week/s you prefer. However, enrollment preference will be given to families choosing the full nine week program.

- The week of: JUNE 24-28, THE PRESCHOOL SUMMER CAMP PROGRAM will be CLOSED for Vacation Bible School – If you would like to enroll contact the church office, 919-787-0789.
- The week of July 4th we will also be CLOSED.

CLASSES:

Under Three Class Room – age 1 but not 3 by 8/31/19 - Ratio - 2:10

Rising Three's Class Room – age 3 by 8/31/19 - Ratio - 2:12 or 3:18

Rising Four's Class Room – age 4 by 8/31/19 - Ratio - 2:14

Rising K - School Age Class Room – age 5 by 8/31/19 but not older than 7 - Ratio - 2:16 or 3:18

ACTIVITIES: Each class will follow a daily schedule. Activities are related to daily and weekly themes. Each day's activities will include time for free play, guided play, art activities, snack, circle time, and outside play. The classes will spend time together outside on the playground. We will also meet as a group for a daily Popsicle break.

SNACK: Parents sign-up to provide a morning snack each day, and a box of Popsicles to share.

LUNCH: Send a lunch with your child. Lunch should include a drink, napkin and any utensils your child may require.

COMMUNICATION: Each camp class will have a Shutterly site. Please join when invited via email so you stay well informed though out the summer. THANK YOU!

**BENSON MEMORIAL UNITED METHODIST CHURCH
2019 PRESCHOOL SUMMER CAMP PROGRAM**

ENROLLMENT INFORMATION and FEES

Enrollment preference will be given to families choosing the full nine week program. Your child's enrollment form must be accompanied by the appropriate payment.

Payments are non-refundable if we have a slot for your child. If we do not have space in the program for your child, we will return your payment.

Weeks Enrolled	Due with Enrollment Form	Payment Due May 15, 2019	Payment Due June 21, 2019	Total Fees
1 week	\$ 100.00	-	-	\$ 100.00
2 weeks	\$ 190.00	-	-	\$ 190.00
3 weeks	\$ 275.00	-	-	\$ 275.00
4 weeks	\$ 182.00	\$ 182.00	-	\$ 364.00
5 weeks	\$ 227.00	\$ 227.00	-	\$ 454.00
6 weeks	\$ 265.00	\$ 265.00	-	\$ 530.00
7 weeks	\$ 204.00	\$ 204.00	\$ 204.00	\$ 612.00
8 weeks	\$ 230.00	\$ 230.00	\$ 230.00	\$ 690.00
9 weeks	\$ 257.00	\$ 257.00	\$ 257.00	\$ 771.00

You are responsible for all fees related to all the weeks for which you enroll.

Once camp begins, weeks added to an existing enrollment will be billed at \$100.00 per week.

Space permitting, **DROP IN CARE** can be requested at a cost of \$45.00 per day. Drop in care payment is due on the day your child attends. You may schedule/request drop in days by turning in an enrollment form.

You may deliver your payments to the school or you may mail them to 4706 Creedmoor Road, Raleigh, NC 27612.

ADDITIONAL CONTACT INFORMATION

Please visit us on facebook

Look for us at Instagram - bensonumcpreschool

<https://www.facebook.com/BensonMemorialUMCPreschoolRaleighNC27612>

TWITTER: @BensonMemUMCPre

BENSON MEMORIAL UNITED METHODIST CHURCH
2019 PRESCHOOL SUMMER CAMP PROGRAM

ENROLLMENT FORM

Child's age _____ on 8/31/19 Date of birth _____ Student's Gender M / F

Name of child _____ called by _____

Home Phone _____ Home/main Email _____

Address _____

Mother's name _____

Mother's place of work _____

Cellular/Pager _____ Work phone _____

Father's name _____

Father's place of work _____

Cellular/Pager _____ Work phone _____

Member of Benson Memorial Church? _____

Friends or relatives to call if you cannot be reached in an emergency. These people are able to pick up your child in your absence.

Name & Phone #	Relationship
_____	_____
_____	_____
_____	_____

Name of child's doctor _____ Phone _____

Special needs or allergies _____

Favorite activities and interest _____

What school does your child currently attend? _____

I have read and agree to the 2019 program policies.

Signed _____ Date _____

BENSON MEMORIAL UNITED METHODIST CHURCH
2019 PRESCHOOL SUMMER CAMP PROGRAM

ENROLLMENT FORM

Child's name _____ Date of birth _____

Child's age _____ on 8/31/19

**Days are Tuesday, Wednesday and Thursday,
OR DROP IN DAYS ARE AVAILABLE FOR \$45.00 a day.**

Please check one below.

_____ I would like the full nine weeks of summer camp.

_____ I would like the following weeks of summer camp. Please indicate your choices by checking the weeks below.

1. _____ MAY 28 - 30
2. _____ JUNE 4 - 6
3. _____ JUNE 11 - 13
4. _____ JUNE 18 - 20
- _____ JUNE 24 - 28 - Closed for VBS
- _____ JULY 1 - 5 - Closed for 4th of July Holiday
5. _____ JULY 9 - 11
6. _____ JULY 16 - 18
7. _____ JULY 23 - 25
8. _____ JULY 30 - AUGUST 1
9. _____ AUGUST 6 - 8

Placement information

~ Do you have a friend or friends you would like your child placed with? Please list their name or names below.

~ Please list below any special requests related to teachers.

You must also remember that while we will consider your requests, we may not be able to honor them.

I have read and agree to the 2019 PRESCHOOL SUMMER CAMP PROGRAM Policies.

Initial _____ Date _____

BENSON MEMORIAL UNITED METHODIST CHURCH
2019 PRESCHOOL SUMMER CAMP PROGRAM

POLICIES AND INFORMATION

IMPORTANT NOTE: If we are not able to fill a minimum number of spaces, we will be unable to offer the summer program. If this should occur, you will receive a full refund. If we are unable to fill a minimum number of spaces in a week, we will have to eliminate that week from the program. Should this occur, we would return the enrollment fee for that particular week and any fees paid in advance. If you have any questions regarding this information, please feel free to call the preschool office and speak with Shannon at 919-781-3310.

- The program hours of operation are from 9:00am to 1:00pm. Children are not allowed in the classroom before 9:00am and all children must be picked up promptly at 1:00pm. You will be charged a late fee of \$1.00 for every minute late.
- Enrollment preference will be given to families choosing the full nine week program.
- The entire week's fees must be paid even though your child may be absent some days.
- **You are responsible for fees for all weeks for which you enroll.**
- **Peanut Butter Free: Our campus is peanut butter free when necessary. You will be informed before the start of camp if your child's class is peanut butter free.**
- Parents are required to sign their child in and out each day.
- Parents should label all of their child's belongings.
- A morning snack is provided by the parents. Sign-up will be provided.
- A daily popsicle break is provided by parents. Sign-up will be provided.
- **Please send a lunch with your child.** Lunch should include a drink, napkin and any utensils your child may require.
- If your child wears diapers, please be sure to pack a bag with diapers, wipes and a change of clothes. All rising fours (attending a four year old class in the fall) should be potty trained.
- Each child is asked to donate one package of wipes toward Popsicle clean up.
- Please keep a sick child at home.
- The parent agrees not to hold the program, its Staff, Executive Board, or Benson Memorial United Methodist Church responsible for any mishap or injury to the child incurred either in the building or on its grounds.
- The school does provide an accident insurance policy for school hours only. If your child should require immediate medical attention, the parent agrees to reimburse the Preschool Program for any costs or fees incurred.

If you have any questions regarding this information, please feel free to call the preschool office and speak with Shannon at 919-781-3310.